

Also worth knowing ...

- Homepage - Your access to the library's services: <https://www.ub.uni-paderborn.de/>
- Newsletter - If you would like to be automatically informed by e-mail about the latest services offered by the library, please subscribe to our newsletter: <https://www.ub.uni-paderborn.de/ueber-uns/newsletter/>
- Library tours and training - You will find the dates on our WWW pages: <http://www.ub.uni-paderborn.de/unterstuetzung/schulungen/>
- Scanners - Scanners are available for free use in all subject libraries. You will need a USB stick to save the scans.
- Copiers - Multifunctional devices that also serve as copiers have been set up on level 2; these can be used with the AStA Copyclient App. The AStA is responsible for the devices.
- Printers - You can print out your research results on the multifunctional devices of the AStA on level 2. Printing is only possible with the AStA Copyclient App. The AStA is responsible for the devices (<https://asta.uni-paderborn.de/service/copyservice/>).
- Lockers - There are 708 lockers available in the entrance area of the library. In these lockers you can safely store things that you are not allowed to take into the library (e.g. bags, backpacks, etc.). You must bring a padlock for the lockers.
- Library baskets - The University Library provides baskets for transporting books and other devices - such as notebooks - that you have brought with you. You will find these in the entrance area of the University Library.

LIBRARY INFORMATION



PO Box 1621, 33046 Paderborn
 Warburger Str. 100, 33098 Paderborn
 Telephone 05251 60-2017 (Information Centre)
 05251 60-2047 (Director's Office)
 Telefax 05251 60-3829
 E-Mail bibliothek@ub.uni-paderborn.de
 Web www.ub.uni-paderborn.de

Opening Hours: Mon–Fri 7:30–24:00
 Sat–Sun 9:00–20:30
 Information Centre: Mon–Thu 8:00–19:00
 Fri 8:00–15:30

Status: September 2022

Image: Anna Maria Gorny, 2010



Paderborn University Library - Your central information provider

The University Library provides services to support research, teaching and learning for all members of Paderborn University in a way that is both user-oriented and efficient. It is the university's central provider of information services.

Currently, the library's collection comprises more than 2.06 million media, including an increasingly large share of electronic resources.

Situated at the centre of the campus the University Library is also the primary learning area of the university. It offers printed and electronic media, a variety of different workstations for individual and group study, WiFi throughout the building and an infrastructure for scanning and printing. The library staff provides advice specifically for your information needs and offers library and information literacy trainings. The library is open 106 hours a week and is used by an average of 4,000 patrons a day which sums up to about 1.2 million (physical) library visits per year. Thus, the University Library is one of the most frequented places on the campus.

Who is allowed to use the library?

The University Library is an academic library that is open to the members of the university as well as to members of the public. If you want to borrow books or other media, you will need a library card.

As a student of Paderborn University, the Student-ID-Card that you get from the Student Service Center is your library card. If you are not a student of Paderborn University, you can apply for your library card at the registration desk in the library and usually take it with you immediately (Mondays to Fridays: 7:30 – 19:00, Saturdays: 9:00 – 17:00).

You can find more information on the WWW pages of the library under the menu item 'Library Use and Borrowing'. There you will also find detailed information on how to apply for a library card for university staff and other user groups.

If you are studying at a university in Germany, please present us with your identity card and student ID, members of the public (not students) with their identity card or passport with certificate of residency.

What kind of workspaces does the University Library offer ?

Workstations

You will find individual workstations and group study areas in the library. For doctoral and postdoctoral students, there are 11 carrels that can be reserved.

PC workstations

The library's intranet service is accessible to everyone. Only students and university staff are permitted to use the internet.

WiFi

For users who have an IMT account, network access via WiFi is possible throughout the library. For technical questions, please contact the Notebook Café team: <http://imt.uni-paderborn.de/nbc/>.

Guests of Paderborn University holding a valid account of a University Data Centre partaking in EDUROAM will be able to access the internet after signing on to Paderborn University WiFi. They are, however, not entitled to use the University Library's licensed electronic resources.

Where can I obtain information about the library and its services?

The team at the information centre is ready to answer all of your questions ...

... concerning the use of the library and its services,

... concerning catalogues and databases,

... concerning interlibrary loan and delivery services.

A team of subject librarians will be glad to assist you ...

... if you have specialised information needs,

... if you want to request a purchase,

... if you need individual advice on your literature search.

Do not hesitate to contact us!

What kind of items can be borrowed ?

You can borrow almost all items that do not have a red label. Items can be checked out using the self-issuing machines or at the circulation desk in the entrance area of the library. The loan period is usually 30 days, for items with a yellow label (= short term loans) only 1 day.

Which costs will occur ?

In general, use of Paderborn University Library is free of charge. However, some services are chargeable and users will be fined for overdue items. Please pay your charges and fines at the pay machines in the entrance area.

Overdue fines

Overdue fines are based upon a fixed charge per day and are billed per item:

on the 1st day of the overdue period for each item: 2 Euros,

on the 11th day of the overdue period for each item an additional 3 Euros,

on the 21st day of the overdue period for each item an additional 5 Euros,

on the 31st day of the overdue period for each item an additional 10 Euros.

Overdue fines for short term loans are

2 Euros per day and item up to a total of 20 Euros per medium.

Borrowed items that are not returned after 40 days (short term loans after 10 days respectively) are considered as 'lost'.

Other fees and charges

- Interlibrary loan: 1,50 Euros per item
- Loss of library card: 10 Euros
- Loss of a borrowed item: 25 Euros processing fee plus the value of the item.

